

## 8.3 CONTRACTOR HEALTH AND SAFETY REQUIREMENTS AND INFORMATION FORM

(Contractor to sign and return with the requested documents)

Contractor Name \_\_\_\_\_

Date \_\_\_\_\_

### 1. Contractor's Hazard Identification, risk assessment and Control

Provide a list of hazards and risks that workers may be exposed to by the performance of this contract. Control measures relevant to each hazard must be supplied.

- **Hazardous Substances**

All hazardous substances must be listed. Appropriate training in their use has been performed and that the appropriate protective equipment will be worn.

- **Hazardous Plant**

This must include all plant that has the potential to pose a hazard to workers.

- **Hazardous Processes**

This must include all processes that have the potential to pose a hazard to workers.

### 2. Training and Supervision

We expect as minimum, evidence that you have trained your workers in relation to the hazards you have identified. There should also be evidence of the fact that this is an on-going process and those identified hazards are regularly assessed.

### 3. Accidents

We expect to see as a minimum, evidence of the fact that there is a procedure requiring the reporting and investigation of accidents.

### 4. Emergency Procedures

We will expect as minimum, evidence that this issue has been considered and that an emergency plan has been prepared for every likely emergency.

### 5. Contractors

We require that you set an appropriate Health and Safety standard for all Contractors that you retain. We will expect to see as a minimum, evidence of a process to assess your Contractors Health and Safety systems.

**Please Supply:**

- List of Identified Hazards and risk assessment relevant to this contract**
- Documented evidence of training provided. Current certification and permits.**
- Copy of Health and Safety material supplied to workers.**
- Evidence of your accident reporting and investigation procedures**
- Evidence of emergency planning**
- Evidence of control of your contractors**
- Provide copy of Contractor liability insurance**

**Please sign and return with the requested documents.** By signing this Form contractor acknowledges understanding Scott Technology Ltd Health and Safety requirements.

Signed (Contractor) \_\_\_\_\_ Position \_\_\_\_\_